



Friends of John Mayne Parent & Teacher Association

MEETING AGENDA & MINUTES

Date: Monday 17th May 2021

Time: 14:00

Venue: Biddenden Squash Club

Attendees

Caroline Swain - Chair	Lisa West
Katy Bridges - Vice Chair	Louise Claydon
Claire McKillop - Treasurer	Jess Santo
Carrie Olson - Secretary	Fiona McManuel

Apologies

Jo Main	
Helen Tester	

To be discussed

1. Welcome and apologies
2. Donations
3. Fundraising
4. Future Events / Fundraising
5. Future Meetings
6. AOB

	Agenda	Action
1	Welcome & Apologies	
2	<u>Donations</u> Current financials School donations Discuss amount and feedback from teachers if received.	Updated financials located on page 4. Responses to date from each class:

	<p>Year 6 Leavers Hoodies JA sourcing and PTA purchasing.</p>	<p>Year R - Wooden tepee for their outside digging area to create a reading zone.</p> <p>Year 1 & 2 - African mask making and dance workshop as they will be covering Africa.</p> <p>Year 4 – no response to date.</p> <p>Year 5 - Story tellers chair for outside Badgers classroom, under the tree. The aim is to encourage reading for pleasure and open opportunities for shared reading around the school.</p> <p>Year 6 - Gaming Lorry as an end of year surprise.</p> <p>Year 6 leavers hoodies in hand with JA.</p>
3	<p><u>Fundraising</u></p>	<p>KB informed us of Barclays match Fundraising. This scheme matches events profits up to £1000. Limited to one event a year.</p>
4	<p><u>Future Events / Fundraising</u></p> <p>Church Fete - Saturday 10th July Discuss ideas on how to support event and raise funds for PTA.</p> <p>Dare to be Different New event idea</p> <p>Calendar and moving forward Discuss how we can move forward following the relaxation of guidelines and the possibility of a school disco at the end of the year.</p> <p>School Disco</p>	<p>Suggested stool ideas included, hook a duck, tombola and raffle.</p> <p>CS put forward that it may be nice to have 6 different stalls, one for each year group and then the pupils can get involved. This is also a great way for pupils to learn handling money and maths.</p> <p>LS Suggested a second-hand uniform stool.</p> <p>For one day only, pupils will be able to come to school in a modified uniform of their choice. Each modification will cost 50p. Examples being - wear nail varnish, trainers or a hoodie.</p> <p>Suggested date for this event Friday 16th July.</p> <p>CS suggested that events for the following year should be set by September.</p> <p>All in agreement that the Christmas and Easter trail were a success and should continue as part of the events calendar.</p> <p>KB put forward the idea of a Summer school disco dependant on Government guidelines going forward. KB to discuss with school.</p>

	<p>Christmas Pantomime Trip</p> <p>Crispy Crème Doughnut Sale New event idea</p> <p>Summer Fete</p> <p>TractorFest 2021 21st & 22nd August</p>	<p>JS expressed how nice it would be to do a Christmas pantomime trip in December (Jack and the Beanstalk) CM to look into coach prices for this.</p> <p>KB mentioned a Crispy Crème Doughnut sale as they are a great supporter of charities.</p> <p>JS suggested that if the Summer Fete was to go ahead next year organisation should start earlier as stool holders get booked up in advance. Aim for an October/November start.</p> <p>Event not yet confirmed as going ahead but if it does the PTA usually help man the tea tent. Volunteers would be required.</p>
5	<u>Future Meetings</u>	Next meeting scheduled for Monday 14th June.
6	<p><u>AOB</u></p> <p>Website</p> <p>Welcome pack for new parents Poster providing information on the PTA and also include where to source uniform, uniform labelling etc.</p> <p>PTA Stickers</p> <p>Training</p>	<p>PTA page on school website could do with an overall update. CS to ask school what information they would like from us. Ideally the page would include: meeting dates, minutes and event posters.</p> <p>CS & CM to come up with design for poster to go in new parent's welcome pack.</p> <p>LL has kindly updated the PTA logo to a higher resolution for marketing purposes.</p> <p>CS looking into the cost of stickers and/or a stamp. JS suggested a stamp may be more cost effective.</p> <p>To appoint a Safe Guarding officer – online courses available.</p> <p>Key members of the PTA to complete a general Health & Safety course – online courses available.</p>

John Mayne Treasury Update	
October 2020 - September 2021	
Profits and Income	
SLA Biddenden (donations for tablets)	£989.98
Christmas Trail	£214.00
School Uniform Sales	£189.11
Valentines Raffle	£1,056.00
Donation	£150.00
Donation from Mrs M Waterman	£500.00
Easter Trail	£373.00
SUBTOTAL	£3,472.09
Payments	
Deposit refunds for John Mayne Summer Fair	£100.00
Christmas Selection Boxes	£82.77
ParentKind	£111.00
Father Christmas Outfit	£63.92
Christmas Trail Accessories	£76.09
Valentines Raffle	£34.64
Tablets for John Mayne School	£989.98
E-books contribution	£500.00
Easter Trail	£174.15
Easter Eggs	£87.54
SUBTOTAL	£2,220.09
<u>Bank Balances</u>	
Cash @ May 2021	£209.88
Current Account @ May 2021	£4,779.95
Reserve Account @ May 2021	£1,512.37
TOTAL	£6,502.20